



116 Wilson Hill Road, Dingmans Ferry, PA 18328 • (570) 828-2347 • F: (570) 828-8705 • www.delawaretownshippa.gov

## DELAWARE TOWNSHIP BOARD OF SUPERVISORS

### Workshop & Regular Meeting

August 9, 2017

### MINUTES

#### **WORKSHOP**

**Call to Order** was made at 6:00 p.m.

#### **Pledge of Allegiance**

**Roll Call: In attendance:** Ron Hough, Jane Neufeld, John Henderson, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

**Motion** to close the workshop and open executive session regarding the salt shed contract was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries

#### **\*\*EXECUTIVE SESSION\*\***

**Motion** to close the executive session and reopen the workshop was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries

The following items were discussed during the workshop:

- Auditors letter of interest
- 2017 Budget v. Actual
- Animal related definitions
- Gravity rail update
- Akenac Park playground paving
- Add no vaping to Akenac Park Policy
- ADDED: Downtown Baseball Academy field use request

**Motion** to adjourn the workshop was made at 6:59 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

#### **REGULAR MEETING**

**Call to Order** was made at 7:05 p.m.

#### **Pledge of Allegiance**

**Roll Call: In attendance:** Ron Hough, Jane Neufeld, John Henderson, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

**Public Comment on Agenda-** none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated July 26, 2017 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

### Treasurer's Reports

2. **Motion to accept Treasurer's Report dated August 9, 2017** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$50,840.51** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$1,205.89** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion to renew annual property/inland marine/crime/commercial auto with MRM in the amount of \$25,442** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

*Ms. Neufeld provided an explanation to residents. Mr. McBride commented.*

6. **Motion to change insurance carriers from PIRMA to MRM for general liability insurance in the amount of \$7,010** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion to change insurance carriers from PIRMA to MRM for public officials/employment practices liability insurance in the amount of \$9,647.00** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

### OLD BUSINESS:

None.

### NEW BUSINESS

8. **Motion** to approve the following unimproved property from the Pike County Repository:

**PREVIOUS OWNER:** First Scranton LLC

**SALE NUMBER:** 16-030

**CONTROL NUMBER:** 02-0-027405

**DESCRIPTION:** LOT 20 BLK M303 SEC 3-MARCEL LAKE EST

**MAP NUMBER:** 148.04-04-78

**BIDDER:** Harry & Dorothy Rusby, 196 Lake Drive Dingmans Ferry PA 18328

**AMOUNT OF BID:** \$1,250.00

was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

- 9. Motion** to approve the following lot improvement as recommended by Delaware Township Planning Commission at their meeting on August 1, 2017:

a. Ancona – PMLF 1-101B

was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

- 10. Motion** to deny field 4 use request by Downtown Baseball and Softball Academy on Monday's from 5:00 p.m. to 7:00 p.m. beginning August 14, 2017 through October 16, 2017 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 11. Motion** to approve Akenac Park use request on Sunday, September 3, 2017 from 2:00 p.m. to 5:30 p.m. by PEEC for their Labor Day Family Nature Getaway Weekend was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 12. Motion** to amend Municipal Building Hall use request for P.M.L.E. 5,6,7 from Saturday, September 9, 2017 from 9:00 a.m. to 12:00 p.m. to Saturday, September 23, 2017 for a community meeting was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 13. Motion** to approve Akenac Park use request on Sunday, September 10, 2017 from 8:30 a.m. to 4:30 p.m. by Long Meadow Chapel for their annual baptism ceremony was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 14. Motion** to approve Municipal Building Hall use request on Thursday, September 28, 2017 from 9:00 a.m. to 4:00 p.m. by Milford Valley Quilt Guild for a class was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 15. Motion** to approve Municipal Building Hall use request on Thursday, October 19, 2017 from 9:00 a.m. to 4:00 p.m. by Diakon Community Services on behalf of Pike County Area Agency for Medicare Open Enrollment assistance and counseling was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

*Ms. Neufeld requested this information be added to the township facebook page, e-blast and website.*

- 16. Motion** to approve Municipal Building Hall use request by Traces of Lattimore Community Association on October 21, 2017 from 9:00 a.m. to 1:00 p.m. for their annual meeting was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 17. ADDED Motion** to instruct the Township Solicitor to call in the bid bond on JPA Masonry regarding the salt shed contract for 145 Wilson Hill Road was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 18. ADDED Motion** to request the Delaware Township Planning Commission to review the Zoning Ordinance and provide recommendations on amending the ordinance to address kennels specifically was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 19. ADDED Motion** to include no vaping in the Akenac Park General Park Policies was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**ANNOUNCEMENTS:**

Free Movie Night at Akenac Park featuring Smurfs: The Lost Village on Saturday, August 19, 2017 at Akenac Park

Dingmans Ferry Historical Society Ice Cream Social on Thursday, August 17, 2017 at 7pm – Delaware Township Municipal Building

GAIT Family Fun Festival on Sunday, August 27, 2017 from 11am to 4pm at Akenac Park

Penn State Extension Quality of Drinking Water Workshop: Wednesday, August 23, 2017 at 7:00 p.m. and Wednesday, October 18, 2017 at 7:00 p.m.

**PUBLIC COMMENT**

Public comment consisted of, but was not limited to the following: Mr. Hammond inquired about approval of the Akenac Park paving for the playground handicap parking; Mr. Coleman applauded the Supervisors for their diligent efforts at Akenac Park; the Pike County Dispatch questioned the PMLE building approval as well as the kennel issue to be addressed by the zoning ordinance; Mrs. Bukaj inquired if the signage at Akenac Park would be updated to include no vaping; and Ms. Neufeld asked to include party names on the township website calendar.

- 20. ADDED Motion** to place a motion on the agenda to approve the Akenac Park playground paving was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.



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**21. ADDED Motion** to approve paving ADA compliant parking and access to the Akenac Park playground by Jagger Paving along with material and labor by township personnel to prep the area in an amount not to exceed \$5,700 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to adjourn the meeting was made at 7:43 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer